

CONFIDENTIAL

FILE *Training 3-1*
DD/S 68-4346

23 AUG 1968

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Chief, Support Services Staff

SUBJECT : Career Trainees

1. The Director issued a memorandum dated 22 August 1968 to the Deputies, subject as above. The memorandum is quoted as follows:

"Our discussion Tuesday morning, 20 August, on the management of Career Trainees demonstrated that we are all conscious of the need for proper handling of their first assignments. I have asked the Director of Personnel to give me quarterly reports about the Program, with particular emphasis on our losses. I am concerned with identifying what practices in which components are failing to hold these young professionals. Please insure to the extent reasonable that new graduates of the Program are assigned to those supervisors whose competence, interest, and understanding are directed to careful early development of these long-range assets."

2. I ask that each of you personally assure that all employees assigned to you are appropriately placed in line with this guidance from the Director. It will be necessary that you and I obtain periodic information to assure us that the Career Trainees and others are properly assigned.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

EO-DD/S:VRT:es (23 Aug 68)

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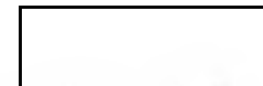
Executive Registry
68-375#3

22 August 1968

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science and Technology
Deputy Director for Support ✓

SUBJECT: Career Trainees

Our discussion Tuesday morning, 20 August, on the management of Career Trainees demonstrated that we are all conscious of the need for proper handling of their first assignments. I have asked the Director of Personnel to give me quarterly reports about the Program, with particular emphasis on our losses. I am concerned with identifying what practices in which components are failing to hold these young professionals. Please insure to the extent reasonable that new graduates of the Program are assigned to those supervisors whose competence, interest, and understanding are directed to careful early development of these long-range assets.



Richard Helms
Director

25X1

cc: DDCI
Ex. Dir.